

3. Name of Company: _____

Address: _____

Title: _____

Immediate Supervisor: _____ Phone No. (_____) _____ - _____

Dates of Employment: From _____ to _____ Pay Rate: _____

Description of Duties: _____

EDUCATION RECORD

	Dates Attended		Major	Graduate	
	From	To		Yes	No
High School					
_____	[]	[]	_____	[]	[]
College or University					
_____	[]	[]	_____	[]	[]
Business, Trade, Other					
_____	[]	[]	_____	[]	[]

Do you type? Yes [] No []

Do you have computer experience? Yes [] No []

ADDITIONAL INFORMATION

Extracurricular and special Activities (Athletics, Hobbies, Clubs, Etc.)

PERSONAL REFERENCES
(Not former employers or relatives)

Name and Occupation:	Address:	Phone No.
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Please add any additional comments you think are important for us to consider in reviewing your application:

Whithin the past five years, have you been convicted of a felony, or within the past two years of any misdemeanor or are you presently formally charged with committing any criminal offense?(Do not include any traffic violations, juvenile offenses or military convictions, except by general court martial.)

In the past three years, have you ever knowingly used any narcotics, amphetamines or barbiturates, other than those prescribed to you by a physician? If the answer is yes, furnish details.

Upon inquiry, I hereby authorize you, my former employers, or references to furnish information concerning my personal background, or employment record, and I hereby release all such persons from any liability for having furnished this information. I hereby warrant that the information given by me in this application is true in all respects, and I understand that if I am employed and it is found to be false, that I will be subject to dismissal.

Date _____ Signature _____